



## KIDS COUNT GRANT APPLICATIONS

### Frequently Asked Questions

#### What types of funding are available?

BEF supports projects and programs in the Beaverton School District through two types of award programs:

- [Kids Count Grants](#) support extended day and extended school year academic enrichment programs as well as districtwide or cross-cutting initiatives. Requests may be for up to \$15,000. Letters of Inquiry are welcome at any time, with priority given to applications submitted by specific deadlines (see next section).
- [Beaverton's Choice Classroom](#) awards offer kick-off and/or matching funds that can be up to \$2,500. Funding is available year-round, with no deadline to apply. Please see ([regular link for now](#)) for more information.

#### When are the Kids Count deadlines?

Letters of Inquiry are accepted year-round for out-of-school time academic enrichment programs or for districtwide or cross-cutting issues. Special consideration will be given to Letters of Inquiry that are submitted by the following dates:

- For **summer programming**, submit a Letter of Inquiry by the first Friday in February for an award decision by spring break.
- For **school year out-of-school time** programming, submit Letters of Inquiry by the first Friday in February or by September 15
- For **Middle School Safe and Sound 4 Student Success grants**, submit Letters of Inquiry by September 15

#### How do I submit a request?

Submit Letters of Inquiry using the [letter of inquiry \(LOI\) online form](#).

After reviewing LOIs, BEF will Invite applicants to submit a full proposal, using an online full application form. Generally, applicants will be given two weeks from receiving an invitation to a full application to the deadline.

**Is someone from BEF available to discuss my proposal with me?**

Yes, we are happy to discuss your proposal idea and answer your questions by phone or email. We recommend that you contact us prior to writing your proposal. Our phone number is 503-927-9752, or e-mail [grants@beavertonedfoundation.org](mailto:grants@beavertonedfoundation.org).

**Are only teachers eligible to apply for BEF Kids Count Grants?**

No, any Beaverton School District staff member may apply. However, you will need to discuss your project and get support from your principal to apply.

**What are the criteria for summer programs?**

Summer programs must serve the same students for a minimum of four weeks, and a minimum of 45 hours instruction time.

**Can I use BEF funds for staff and volunteer training?**

Projects and programs must be student-engaged. While BEF recognizes that staff training is valuable, BEF grants will fund only programs that involve students.

**Can I use BEF Kids Count Grant funds to pay for staff compensation?**

Yes. Budget MAY include compensation to pay teachers and staff consistent with district policy and contracts. BEF will compensate for student contact time only. BEF will not compensate for planning time (can be listed as an in-kind contribution). Please contact the School District Human Resources Department, Payroll Department and/or Grant Accountant to assist you with determining classified and certified salary designations.

**Can I use BEF funds to purchase technology equipment, books, etc. for the classroom?**

BEF recognizes that books, equipment and/or technology can enhance student learning. However, due to limited funds, BEF grants will only fund materials that are essential to the goals and objectives of the program proposed in the application.

**Is it ok if I use funds from additional sources for my program?**

Yes, additional funding sources strengthen your application.

**What criteria will be used to determine if my proposal receives funding?**

Programs should be in support of, or in addition to, existing curriculum. BEF uses the following criteria to score all applications:

Section	Points Available
Rationale/Need	15
Learning Objectives/Activities	25
Measurements	15
Anticipated Results	15

Alignment	15
Budget/Financial Plan	10
Innovation	5

**Who will be reading my application?**

Grant reviewers include BEF staff, BEF Board of Directors, and community leaders who serve as BEF volunteers.

**May I submit my application before the deadline date?**

Yes, it is recommended that you submit your application prior to the deadline date.

### **May a school submit more than one application?**

Yes, multiple applications from one school are accepted. However, please be aware that only one per school is likely to receive funding.

### **If I receive funding, what do I need to do when my project has been completed?**

It is vital that you submit a [Award Outcome Report](#) within 45 days of completing the program. It is important that BEF has this information to ensure proper donor stewardship and future funding. If you do not submit an Award Outcome Report in a timely manner, it will likely affect the outcome of your future grant proposals.

**Please note:** *BEF Kids Count Grant recipients are required to be available for at least one event to share their project and results with others at the request of BEF. BEF must receive reports within 45 days of the completion of the program.*